

Victoria Roberts *Graphic Designer*

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Summary

I'm a rising senior looking for a part-time fall internship where I can practice book design and blend the creative and analytical sides of design.

Education

University of Minnesota: Twin Cities
Major: **Graphic Design** Minors: **History, Art History**
Honors Student, 3.9 GPA

*Fall 2015–
Spring 2019*

President of the Gallifreyan-Human Alliance student group, Dean's List every semester, recipient of two scholarships

Queen Mary, University of London
Study Abroad. Studied: **History, Art History**

Fall 2017

Experience

Book Designer, Graphic Designer & Admin Assistant
Dept. of Chemical Engineering & Materials Science, University of Minnesota

2017–present

Responsible for designing a camera-ready proof of a cellular bioprocessing engineering textbook for Professor Wei-Shou Hu. This includes making figures and tables, creating the formatting for two different print runs, typesetting the text, equations, and index, and proofreading the book.

Administrative duties entail single-handedly organizing and running a four-day technical course held at the University that routinely draws 50 registrants from around the globe. Additional duties include aiding in formatting grant proposals, managing schedules, handling finances and reimbursements, organizing catering, and overseeing contract execution.

Graphic Designer, Web Designer
MyBivy / NightWare

2015–present

Designed the logos for tech start-up MyBivy and its rebranded name NightWare. Designed websites, promotional videos, and online advertisements.

Freelance Graphic Designer

2014–present

Among other projects, I designed a set of *Doctor Who*-themed playing cards, 200+ decks of which I have sold via Etsy to customers in 7 countries.

Student Worker
Wilson Library

2016–2017

Organized, checked in, shelved, and retrieved books from three classification systems in eight sub-libraries with a total of 3.6 million volumes. Staffed desks and helped patrons as needed.

Skillset

- Adobe Illustrator, InDesign & Photoshop
- Video-editing with Adobe Premiere
- Web design
- Book design
- Proofreading and editing
- Communications (phone & email)
- Presentations and public speaking
- Digital and traditional illustrations